# **Area:**

**Academic year:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Area:** |  | **Last review date:** |  | **Next review date:** |  |
| Issue | Intention – What is our intended impact? |
|  |  |
| What indicators can we use to measure early progress and show we’ve resolved the issue? | Milestone | Target | Achieved |
|  | Date | ✓ |  | Date | ✓ |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Action – What are we going to do to achieve our intended impact? | Champion (Bld)*& team (Ita)* | What should we have done and where should we be by the next review date? | Diary date/s |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| Progress | 1 | *Date* | *Progress to date* |
| 2 | *Date* | *Progress to date* |
| 3 | *Date* | *Progress to date* |
| 4 | *Date* | *Progress to date* |

 Cost & resources (if significant):