# **Area:**

**Academic year:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Area:** |  | | | **Last review date:** | |  | | | **Next review date:** | | | |  | | |
| Issue | | Intention – What is our intended impact? | | | | | | | | | | | | | | |
|  | |  | | | | | | | | | | | | | | |
| What indicators can we use to measure early progress and show we’ve resolved the issue? | | | | | | | Milestone | | | | Target | | | Achieved |
|  | | Date | ✓ |  | | Date | ✓ |
|  | | | | | | |  | |  |  |  | |  |  |
|  | | | | | | |  | |  |  |  | |  |  |
|  | | | | | | |  | |  |  |  | |  |  |
|  | | | | | | |  | |  |  |  | |  |  |
| Action – What are we going to do to achieve our intended impact? | | | | Champion (Bld)  *& team (Ita)* | | What should we have done and where should we be by the next review date? | | | | | | | | Diary date/s |
| 1 |  | | |  | |  | | | | | | | |  |
| 2 |  | | |  | |  | | | | | | | |  |
| 3 |  | | |  | |  | | | | | | | |  |
| 4 |  | | |  | |  | | | | | | | |  |
| Progress | 1 | *Date* | *Progress to date* | | | | | | | | | | | | |
| 2 | *Date* | *Progress to date* | | | | | | | | | | | | |
| 3 | *Date* | *Progress to date* | | | | | | | | | | | | |
| 4 | *Date* | *Progress to date* | | | | | | | | | | | | |

Cost & resources (if significant):